

**TEXAS PSYCHOLOGY SERVICES
1331 GEMINI SUITE 104
HOUSTON, TX 77058**

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and Associates

ABOUT FINANCIAL ARRANGEMENTS AND INSURANCE BENEFITS

We are committed to providing you with the best possible care. In order to achieve these goals, we need your assistance and your understanding of our payment policy.

- Payment for services is due and payable at the time services are rendered. We accept cash, checks, Mastercard, Visa and American Express. Returned checks are subject to a \$25 returned check fee. Any balance older than 30 days will be subject to additional collection fees and interest charges of 18% monthly on the unpaid balance.
- If for any reason your appointment cannot be kept, please call our office at least 24 business hours in advance or usual appointment charges (\$175 New Patient, \$160 Follow up, \$200 Forensic; Court ordered) will be billed to the credit card you have on file with the office. The card you provided us when you scheduled your appointment will be used to guarantee this appointment and all future appointments.
- Authorization of insurance benefits is not a guarantee of payment for services rendered.
You are ultimately responsible for any unpaid balance.
- It is your responsibility to notify our office immediately of any changes to your insurance.

Signature

Date